

**West Virginia
Notice of Tax Exemption**

Dear Customer,

It has been brought to our attention that certain items are taxable by West Virginia sales and use tax law, unless a proper exemption certificate is provided. In the State of West Virginia, products associated with the categories listed on the following page are taxable without a properly executed exemption certificate.

In order to exempt these items we will need a copy of the West Virginia Exemption Certificate, **Form F0003**, completed and sent back to the Tax Department. The good news is we have made this process easy.

Please go to: <https://www.benco.com/benco-dental-exemption-certificate-information/> to view an example of your states completed certificate which will provide you with the necessary fields to be completed and other required wording. For your convenience we have also included a link to a blank copy of your states exemption certificate for you to print and complete.

At your earliest convenience, send your completed exemption certificate to the Benco Tax Team via the fax or email information provided below and your account will be updated to reflect this change. ***Please be sure to include your customer number, contact name, and phone number at the top of your form in the event we have a question.***

Email: Tax@Benco.com

Fax: 570-602-5847

You are a valued customer, we appreciate your business and are committed to providing you with the best service possible. Please do not hesitate to contact us with any further questions or concerns.

Most sincerely,

Amy M. Yando

Tax Manager
570-602-7049 (office)
ayando@benco.com

Tax Categories which require an Exemption Certificate to be tax-free.			
<i>(Products in these tax categories will not be exempt from sales tax without an EC)</i>			
TTR ID#	TTR Category Name	State	
16417	Consumables Used to Manufacture Dental Prosthetics	WV	
16426	Denture Repair Materials	WV	
16419	Dental Laboratory Product Packaging	WV	
16421	Parts & Materials Used in Making Dentures, Bridges, & Crowns	WV	
16422	Parts & Materials Used to Make Dental Models	WV	
16423	Specialty Clothing - Protective Gloves - Dental Lab	WV	